

Privacy policy

Thank you very much for your interest in our online offerings. We, the INPADS GmbH, take the protection of your personal data very seriously. Therefore we would like to inform you about the privacy policy of our company.

We process personal data, which are collected when using our online offerings, in compliance with the applicable data protection regulations. Your data will be collected, processed and used by us according to its intended purpose and will neither be published nor passed on to third parties without authorisation.

Responsible person according to the General Data Protection Regulation (GDPR)

INPADS GmbH
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The company data protection officer can be contacted at the above address or by e-mail at datenschutz@inpads.com.

Subject of data protection

The subject of data protection is personal data. This is all information relating to an identified or identifiable natural person. This includes information such as name, postal address, e-mail address or telephone number, but also usage data such as your IP address.

Processing of data means any operation in connection with personal data. This includes the collection, recording, organization, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction.

These and other terms can be found in art. 4 GDPR.

Collection and processing of personal data

We collect personal data in two ways. Information that we receive from you and automatically collected information.

In general, it is not necessary for you to provide personal data in order to use our website. Personal data, such as name, address, contact and communication data (telephone number and e-mail address) are only collected if you provide them to us, e.g. by sending e-mails, when requesting information material or ordering goods, as well as for answering individual inquiries.

If you instruct us to provide a service or to send you goods, we only collect and process your personal data to the extent necessary to provide the service or to execute the contract. For this purpose, it may be necessary to pass on your personal data to companies that we use to provide the service or implement the contract. These are for example transport companies or other service providers.

When you access our website, information of a general nature is automatically collected. This information (server log files) includes, for example, the type and version of your Internet browser, the operating system used and the IP address of the Internet connection from which our website is accessed. This information is stored in log files for technical reasons, in particular to ensure a secure and stable Internet presence.

These data collected in this way are temporarily stored, but not with other data about you. The data are not evaluated for marketing purposes.

This storage takes place on the legal basis of art. 6 para. 1 lit. f. GDPR. Our legitimate interest lies in the improvement, stability, functionality and security of our Internet presence.

The recorded data will be used exclusively for the purpose of data security, in particular to defend our web server against attack attempts. They are technically necessary in order to correctly deliver the contents of websites requested by you and are mandatory when using the Internet.

We use the product Google Maps by Google Inc. By using our website you agree to the collection, processing and use of automatically collected data by Google Inc. The terms of use of Google Maps can be found under "Terms of use of Google Maps".

For the internal area of this website (password protected area for project participants) a registration with personal data is necessary.

We use session cookies for the login with verified user name and password. These cookies are required for technical reasons and are deleted when logging out. Cookies are entries made by your browser on your computer. In the password-protected area we record the time of login, the IP address as well as the used browser, operating system and AcrobatReader including their respective version.. Beside the entered data we also record time, user name and IP address of the project participant for each date entry in order to ensure traceability. In addition, occurring error messages are also stored.

Any external links contained on our website are subject to the liability of the respective operator. We have no influence on the current and future design and content of the linked pages. By setting external links, we do not adopt the contents behind the link as our own.

We would like to point out that data transmission on the Internet (e.g. communication by e-mail) can have security gaps. A complete protection of data against access by third parties is not possible.

Legal basis of data processing

We process personal data only in compliance with the relevant data protection regulations. This means that user data will only be processed on legal basis, for example, in case of a present consent to the processing (art. 6 Para. 1 lit. a. and art. 7 GDPR), for performance of a contract ,for the implementation of measures prior to entering into a contract (Art. 6 Para. 1 lit. b. GDPR), for compliance with a legal obligation (art. 6 Para. 1 lit. c. GDPR) or for the protection of our legitimate interests (art. 6 Para. 1 lit. f. GDPR). Data will also only be passed on to third parties within the scope of these legal requirements. No data will be transferred to a third country or an international organisation without your consent or without legal basis.

We respect the principle of data processing for a specific purpose. Thus, we collect, process and use your personal data for the purposes for which you have provided them to us.

Any processing of your personal data beyond the scope of the statutory provisions will only be carried out on the basis of your explicit consent. Prior to your consent to the collection and processing of data, you will receive comprehensive information about who intends to process which data, for what purpose and when.

We also take internal company data protection very seriously. Our employees and the service companies commissioned by us have been obligated by us to maintain confidentiality and to comply with data protection regulations.

Security of your data

We take contractual, organizational and technical security measures according to the state of the art to ensure the compliance with the requirements of the data protection laws in order to protect the processed data against accidental or intentional manipulation, loss, damage, destruction or access by unauthorised persons.

The security measures include in particular the encrypted transmission of data between your browser and our server. SSL encryption technology is used for this purpose.

Your data are stored and processed in Germany.

Your rights

You will **receive** information about your data stored in our system at any time, free of charge and without giving reasons (see also art. 15 GDPR).

You have the right to have collected data **corrected** or to have incorrect or incomplete data **completed** at any time (see also art. 16 GDPR).

You have the right to the immediate **deletion** of the data concerning you (cf. art. 17 GDPR), or, alternatively, insofar as further processing is necessary pursuant to art. 17 para. 3 GDPR, to the **restriction** of processing in accordance with art. 18 GDPR.

You have the right to receive the data concerning you and provided by you and, insofar as this is technically feasible, to have this data **communicated** to other responsible parties (cf. art. 20 GDPR). You may also exercise your **right of complaint** with a supervisory authority (cf. art. 77 GDPR).

You can object to the collection and processing of data in accordance with art. 21 GDPR. You can revoke the consent given to us for data collection and processing at any time without giving reasons.
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To contact us in this regard, please use the contact information provided above in this privacy policy. We will be happy to answer any further questions you may have regarding data protection and the processing of your personal data.

Storage duration

In accordance with the principles of data avoidance and data economy, we only store your personal data for as long as this is necessary to achieve the aforementioned purposes, for as long as the contractual retention periods make this necessary or for as long as the retention periods prescribed by law require.

Changes to our privacy policy

We reserve the right to amend this privacy policy from time to time so that it always meets current legal requirements or to cover changes to our range of service, e.g. when introducing new services. The current privacy policy will always be effective for your visit.

State: February 2020